

**Information Technology Resource Management Council (ITRMC)**  
**December 17, 2003, Meeting Synopsis**  
Approved by Council June 30, 2004

The following actions were taken by the Information Technology Resource Management Council at its meeting held December 17, 2003, 8:35 to 11:55 a.m., East Conference Room, Joe R. Williams Building, 700 W. State St., Boise, Idaho.

**Members/Designates Present:**

Pam Ahrens, Department of Administration  
Senator Hal Bunderson, Idaho State Senate  
Dan Charboneau, Idaho State Police  
David Ekern, Idaho Transportation Department  
Dr. Marilyn Howard, Department of Education  
Keith Johnson, Office of the State Controller  
Mary Elizabeth Jones, Filer, Idaho  
Karl Kurtz, Department of Health and Welfare  
Rep. David Langhorst, Id. House of Representatives  
John Peay, Idaho Supreme Court  
Gary Stivers, State Board of Education  
Senator Elliot Werk, Idaho State Senate  
Steve Wilson, State Tax Commission  
*Designate* – Rich Mincer, Department of Education

**Approved:**

- August 20 and October 14, 2003, ITRMC Meeting Minutes
- Revision of the following: ITRMC IT Enterprise Guidelines G120, Exemption Process, and G410, Idaho.gov, Id.gov Domains; and ITRMC IT Policies 1040, Employee E-Mail and Messaging Use, and 1060, Employee Personal Computer Use (with suggested revision)
- Adoption of the following: ITRMC IT Enterprise Guidelines G420, Roles of GIS Participants (with suggested revision), and G430, Wireless Communication; and ITRMC IT Policy 1070, Geographic Information Systems
- Change in status of the ITRMC Information Technology Security and Business Recovery Work Group to a standing committee of the Council

**Reports, Updates, and Major Discussion Items:**

The Council:

- Discussed state agency compliance with ITRMC-adopted IT policies and enterprise standards.
- Was presented a draft State of Idaho IT Strategic Plan.
- Was provided a progress report on the State Interoperability Executive Council (SIEC).
- Was given an update on the activities of the following ITRMC standing committees and task force work groups: Access Idaho Steering Committee, Employee Portal Committee, Enterprise IT Security and Business Recovery Work Group, Idaho Criminal Justice Information Integration Task Force, Idaho Geospatial Committee, IDANET Steering Committee, and Webmasters Committee.
- Was provided an overview of statewide IT purchasing contracts.
- Was presented with a proposed 2004 meeting schedule.